UCF Board of Trustees
Audit and Compliance Committee

September 27, 2024

Agenda Item

INFO-2: 2024-2025 Compliance and Ethics Annual Work Plan

Proposed Action

This information is being presented for information purposes only.

Authority for Board of Trustees Action

N/A

Supporting Documentation Included

Attachment A: 2024-2025 Compliance and Ethics Annual Work Plan

Facilitators/Presenters

Rhonda L. Bishop, Vice President for Compliance, Ethics, and Risk

Summary of Key Observations/Recommendations

As an established compliance and ethics program, most planned activities are consistent from year to year. Additionally, unplanned activities will occur and be reported to the Committee to meet regulatory changes, the university's needs, and external compliance requests. The following initiatives that were not on last year's work plan but have been included this year include:

- Launch second annual Data Privacy Day awareness campaign
- Reconvene and chair Biennial Review Committee to evaluate the university's compliance with the Drug Free Schools and Communities Act
- Implement new UCF IntegrityLine system
- Oversee the execution of the Faculty and Staff Experience Survey and serve on the Steering Committee.

Additional Background

N/A

Implementation Plan

UCF's compliance and ethics program continues to align with the elements of an effective program as required by the Federal Sentencing Guidelines and the Board of Governors Regulation 4.003. The program is designed to evolve and meet the dynamic needs of the university. The Annual Work Plan extending from July 1, 2024, to June 30, 2025, retains established activities and introduces new initiatives aimed at proactively mitigating risks and supporting the university's strategic efforts. These developments underscore the university's dedication to maintaining a robust and responsive compliance and ethics program. Committee members are encouraged to ask questions and provide feedback on the 2023-2024 Work Plan.

Resource Considerations

There are no resource considerations.